

Process for Local Academy Governing Board Member appointments (including new terms of office)

Step 1:

Candidate completes a request to start the process of appointment as an academy local governing board member. A school/academy trust contact is named with authorisation to approve the candidate's application.

Step 2:

The candidate receives and completes their section on the online DHET Local Governing Board Member appointment form.

Step 3:

The school/academy trust's authorised contact receives the candidate's completed form and completes the academy's confirmations section. The completed form is received by the Diocesan Education Team.

Step 4:

Application to be brought to next scheduled DHET meeting for consideration.

Step 7:

Education Team officer to provide written communication to applicant and school/academy trust regarding DHET decision.